

**UNDERTAKING FORM**  
**(For On duty, Post duty and for quarantine purposes)**

- **All HCWs are advised to go back to their personal accommodation as far as possible**
  - For those unable to do so, we will try to provide accommodation subject to availability
  - For allotment of accommodation, the **Accommodation Request Form** along with **Undertaking** must be signed by the duty personnel and countersigned by the supervising faculty [ **Electronic approval is acceptable**]
  - Due to resource constraint setting, accommodation can only be allotted to those individuals on active COVID positive duty (not back up staff)
  - Please bring all items of your personal daily needs for the duration of duty and quarantine
- Get form from PGIMER website → Fill → send by **WhatsApp to concerned faculty** for e-Approval
  - Allotment will be automatically done and you should check in on the day of duty after 12:00 noon

**UNDERTAKING**

(To be filled in at the time of application for PGI accommodation during COVID-19 positive duty)

- ✓ I certify that I am directly taking care of COVID-19 confirmed cases
- ✓ I certify that I do not have an independent room at my home where I can safely isolate myself without jeopardising the safety of my family members
- ✓ I am aware of the following rules that I am to follow during my stay at my designated accommodation:

- **Not to come out of room except for going to and back from duty**
  - **Not to have any visitor or friend / visit common areas**
  - **Not to misuse any facility**
  - **Will be provided with main meals (breakfast, lunch and dinner) at fixed timings.**
  - **One bed with linen, toilet facility and 3 litres of mineral water per day+ ad lib filtered water.**
  - **Food will be provided outside the room on a table**
  - **No cleaning staff will be provided for daily room maintenance for safety concerns**
  - **Follow local rules so that others safety is not jeopardized**

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date and Place \_\_\_\_\_

12.05.2020

**Accommodation form for HCWs Covid-19 positive on duty (NHE)**

Duty period from \_\_\_\_\_ to \_\_\_\_\_

Post duty off period from \_\_\_\_\_ to \_\_\_\_\_

Quarantine period from \_\_\_\_\_ to \_\_\_\_\_

Tick whichever you  
require: More than one  
is permissible

|   |     |                     |                                     |              |  |
|---|-----|---------------------|-------------------------------------|--------------|--|
| Name:   | Age | Gender              |                                     |              |  |
| Contact details (Address)                         |     |                     |                                     |              |  |
| Tel No  |     |                     |                                     |              |  |
| Designation                                       |     |                     | Department                          |              |  |
| Category  |     |                     | Faculty /SR/JR / Nurse / Technician |              |  |
| Area of posting (NHE ward/NHE ICU/ NHE Emergency) |     |                     |                                     |              |  |
| Date of start of duty                             |     | Date of end of duty |                                     | Shift timing |  |
| Type of accommodation already present:            |     | Hostel              |                                     | Home         |  |

NHE Staff: Send by WhatsApp to Dr. Sahoo on 8872727744  
Nehru Hospital Staff: Send by WhatsApp to Dr. Madhumita on 9540951061  
APC/ACC Staff: Send by WhatsApp to Dr. Bhavneet on 9914208327  
AEC staff: Send by WhatsApp to Dr. Usha Dutta on 8198877022

**Key contact details:**

|                                    |   |
|------------------------------------|---|
| Transport                          | Dr. Tulika Gupta (9815610227)                       |
| Parkview issues                    | Dr. Tulika Gupta (9815610227)                       |
| Pvt. Room issues:                  | Dr. Shweta Talati (9417276931)                      |
| NHE issues:                        | Dr. Swapnajeet Sahoo (8872727744)                   |
| Nehru Hospital staff accommodation | Dr. Madhumita P Kumar (9540951061)                  |
| COVID testing                      | Dr. Lakshmi (9872628236)/ Dr. Sugandhi (9897740325) |
| Any other issues                   | Dr. Usha Dutta (8198877022)                         |

**For office use only**

Accommodation for COVID duty assigned Yes No

Site: Private Ward/Parkview Room Number \_\_\_\_\_ Signature \_\_\_\_\_